



INSPIRATION
AT WORK

**Job Developer
1.0 FTE
Job Code 2017 – 049**

Position: Community Sector Part Time
Status: Paramedical Sector Full Time

Location: Kamloops. Expectation of travel throughout the area.

Number of positions: 1

Union: HSA – Community
Salary: Grid 10- \$21.53

Open Door Group

Open Door Group is a non-profit, social enterprise that operates on the fundamental belief that all British Columbians have the right and ability to succeed. Established in 1976, Open Door Group delivers a range of programs and services to help individuals prepare for, find and keep employment and/or develop meaningful connections in their communities. Today, Open Door Group serves thousands of people per year in several communities throughout BC. The organization’s vision is Thriving Communities Embracing Diversity and Inclusion.

Job Summary

Reporting to the Associate Program Director, the Job Developer is responsible for building lasting relationships with local employers to create unique employment opportunities for clients. The Job Developer will work closely with the Vocational Counsellor to help clients ‘secure and maintain’ appropriate jobs. The Job Developer will assist with client job readiness by working one on one to develop client profiles and to establish the most appropriate employment placement. The Job Developer will utilize behaviour shaping techniques, positive reinforcement, and effective monitoring to ensure clients are engaged and successful in their pursuit of employment.

The Job Developer will work closely with employers to ‘carve’ appropriate positions for clients based on employer needs and client strengths. The Job Developer, in collaboration with the Vocational Counsellor, will provide ongoing support and will arrange for modifications and/or accommodations at the client’s worksite to ensure a client successfully retains his/her employment placement.

Education, Training, and Experience

- A minimum of Business Administration and/or Marketing diploma from a recognized university or college.
- Three years recent and relevant experience.
- Or an equivalent combination of education, training, and experience.
- Knowledge of local labour market and federal/provincial wage subsidy programs.
- Must have valid BC driver’s license and use of a motor vehicle.
- Candidates must be available to work flexible hours including evening and weekends.

Skills and Abilities

- Demonstrated ability to meet deadlines, to manage a high client load, and to work under pressure.
- Ability to work in a flexible environment and to work independently.
- Ability to communicate effectively both verbally and in writing.
- Ability to establish and maintain harmonious relationships with people from a wide variety of backgrounds.
- Conflict resolution skills.
- Leadership and motivational skills.
- Knowledge of psychosocial rehabilitation principles.
- Ability to follow instructions.
- Must be available to work flexible hours, including evenings and weekends.

Hours of Work:	36 hours a week
Date Posted:	August 10th, 2017
Competition Closing Date:	August 17th, 2017
Starting Date:	ASAP

Email applications must include “Job Code 2017-049” in the subject line and submit Resume to:
humanresources@opendoorgroup.org

**Thank you for your interest in joining the Open Door Group team.
Only short-listed candidates will be contacted.**